

<<Letter should be on the official letterhead of the Company applying for Blue Company Certification>>

The Secretariat
The Blue Company Project
Nairobi.

Dear Sirs,

This is to confirm that I, *<<Please indicate name of CEO here>>*, as the Chief Executive Officer of *<<Please indicate full name of Company here>>* confirm, on behalf of the Board of the Company, having written to all our employees advising them of the requirements for us to be certified as a Blue Company. These requirements will be strictly adhered to and also be applicable to any new employees.

Please find attached a copy of the letter sent as well as a list of our employees.

Signature

Date